COUNSELING AND PERSONNEL SERVICES (MED)

Master of Education in Counseling and Personnel Services
Unit: College of Education and Human Development (http://louisville.edu/education)
Department: Counseling and Human Development (http://louisville.edu/education/departments/ecpy)
Program Website (http://louisville.edu/education/degrees/med-cps-csp)
Academic Plan Code(s): See Concentration Requirements tab.

Program Information
The MEd in Counseling and Personnel Services is designed to prepare prospective professionals in a variety of counseling areas:

• Art Therapy
• Clinical Mental Health Counseling
• College Student Personnel
• Counseling Psychology
• School Counseling and Guidance.

Theory and practice are critically important components of the program. Students are required to pursue a logical sequence of study that permits a well-balanced preparation in theory, research, and field experience.

Mission
The mission of the M.Ed. in Counseling and Personnel Services is to prepare scholar practitioners for counseling roles in which they contribute to society in a variety of professional positions. Our graduates support principles of social justice, fairness, and equity in their work; proactively promote the welfare of those they serve; and engage in a lifelong process of educational and professional renewal.

Admission Requirements
Prospective students must submit an online application for admission (https://louisville.edu/graduate/apply) to the Graduate School.

• The minimum requirement for admission is the baccalaureate degree or its equivalent from an accredited institution. Minimum overall GPA of 2.75, or 2.75 on the last 60 undergraduate credit hours, is required. Applicants are required to submit all official transcripts from all colleges attended as verification of coursework and degree(s).
• Applicants who have attended a college or university outside of the United States are also required to submit an evaluation of their transcript through either WES (World Education Services) (http://wes.org) or ECE (Educational Credential Evaluators) (http://ece.org). Please note that transcript evaluations can sometimes take several weeks.

Please have transcripts sent to:
Graduate School
University of Louisville
Louisville, KY 40292

If transcripts are sent electronically, please have them sent to the following e-mail: gradadm@louisville.edu

• Each applicant is required to submit at least two letters of recommendation from individuals who can speak to the applicant’s academic and/or professional capabilities and potential. Please list the email addresses for two recommenders in the online application. Recommenders will receive instructions and forms that they will complete online.
• Prospective students must submit a professional goal statement [PDF] (http://louisville.edu/education/degrees/forms/med-cps-professional-goal-statement.pdf) not to exceed 750 words. Please upload the cover sheet (see link) along with your goal statement, to the online application.
• The Test of English as a Foreign Language (TOEFL) is required of all applicants from countries in which English is not the native language. Students holding a baccalaureate or advanced degree from an accredited institution in the United States are exempt from this requirement.
• Submission of GRE scores is required. Students may be admitted based upon the strength of the other components in their application package (undergraduate and graduate GPAs, letters of recommendation, professional goal statement, and work experience). Please note: when submitting GRE scores through ETS, have scores sent to the general University of Louisville code, 1838.

Applicants are encouraged to visit the website of the specialization area of interest below for further information about suggested GPA and GRE score requirements, application deadlines, and other specific information related to that specialization area.

• Art Therapy (http://louisville.edu/education/degrees/med-cps-at)
• Clinical Mental Health Counseling (http://louisville.edu/education/degrees/med-cps-mhc)
• College Student Personnel (http://louisville.edu/education/degrees/med-cps-csp)
• Counseling Psychology (http://louisville.edu/education/degrees/med-cps-cp)
• School Counseling (http://louisville.edu/education/degrees/med-cps-sc)

Degree Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Core Professional Area</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELFH 600</td>
<td>Introduction to Research Methods and Statistics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ECPY 540</td>
<td>Evaluation and Measurement in Education</td>
<td>3</td>
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</tr>
<tr>
<td>ECPY 605</td>
<td>Human Development</td>
<td>3</td>
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<tr>
<td>ECPY 619</td>
<td>Empirical and Theoretical Foundations of Counseling and Psychotherapy</td>
<td>3</td>
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</table>
CACREP requires that 600 hours be completed during the internships.

Curriculum Guidelines:

**Psychology**

**General Requirement:** Undergraduate prerequisite: Course in abnormal psychology

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>ECPY 621</td>
<td>Differential Diagnosis and Treatment in Counseling</td>
<td>3</td>
</tr>
<tr>
<td>ECPY 626</td>
<td>Consultation</td>
<td>3</td>
</tr>
<tr>
<td>ECPY 640</td>
<td>Assessment Methods for Counselors</td>
<td>3</td>
</tr>
<tr>
<td>ECPY 682</td>
<td>Internship in Clinical Mental Health Counseling</td>
<td>3</td>
</tr>
<tr>
<td>ECPY 682</td>
<td>Internship in Clinical Mental Health Counseling</td>
<td>3</td>
</tr>
<tr>
<td>ECPY 601</td>
<td>Introduction to Clinical Mental Health Counseling</td>
<td>3</td>
</tr>
<tr>
<td>ECPY 639</td>
<td>Prevention &amp; Treatment of Substance Abuse</td>
<td>3</td>
</tr>
<tr>
<td>ELFH 601</td>
<td>Applied Statistics</td>
<td>3</td>
</tr>
<tr>
<td>Professional Electives</td>
<td>Integrative Electives</td>
<td>6</td>
</tr>
</tbody>
</table>

**Minimum Total Hours:** 30

**Mid-Point Assessment**

ECPY 672 Practicum in Clinical Mental Health Counseling (OR) 2 and 3
or ECPY 673 Practicum in Counseling Psychology
or ECPY 674 Practicum in School Counseling
or ECPY 676 Practicum in Art Therapy
or ECPY 681 Internship in College Student Personnel Services

One of the following Concentrations:

- Clinical Mental Health Counseling (30 credit hours)
- School Counseling (18 credit hours)
- College Student Personnel (12 credit hours)
- Counseling Psychology (30 credit hours)

**Minimum Total Hours:** 42-60

1. ELFH 600 must be taken within the first nine (9) credit hours.
2. Prior to ECPY 672 Practicum in Clinical Mental Health Counseling, students must complete ECPY 629 with a minimum grade of B.
3. At least 700 hours of field placement must be completed during the practicum and two internships including at least 280 direct service hours. CACREP requires that 600 hours be completed during the internships.

**MEd in Counseling and Personnel Services Concentrations**

**Clinical Mental Health Counseling**

**Academic Plan Code(s):** CPS_MEDMHC

**General Requirement:** Undergraduate prerequisite: Course in abnormal psychology

1. The helping relationship, including counseling theory and practice
2. Human growth and development
3. Lifestyle and career development
4. Group dynamics, process, counseling, and consulting
5. Assessment, appraisal, and testing of individuals
6. Social and cultural foundations, including multicultural issues
7. Principles of etiology, diagnosis, treatment planning, and prevention of mental and emotional disorders and dysfunctional behavior
8. Research and evaluation
9. Professional orientation and ethics

**Degree assessment:** All program coursework must be completed with a 3.0 cumulative GPA.

**School Counseling (P-12)**

**Academic Plan Code(s):** CPS_MEDSCC

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>ECPY 624</td>
<td>Foundations of School Counseling</td>
<td>3</td>
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<td>ECPY 626</td>
<td>Consultation</td>
<td>3</td>
</tr>
<tr>
<td>ECPY 639</td>
<td>Prevention &amp; Treatment of Substance Abuse</td>
<td>3</td>
</tr>
<tr>
<td>ECPY 640</td>
<td>Assessment Methods for Counselors</td>
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<tr>
<td>ECPY 684</td>
<td>Internship in School Counseling</td>
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<tr>
<td>ECPY 684</td>
<td>Internship in School Counseling</td>
<td>3</td>
</tr>
</tbody>
</table>

**Minimum Total Hours:** 18

**Notes:** ECPY 674 Practicum in School Counseling must be applied for by March 1 for Fall term and October 1 for Spring term.

1. Students must earn at least a B in ECPY 630 to be eligible to enroll in ECPY 674 Practicum in School Counseling
2. For school counseling certification, a grade of “B” or better is required in ECPY 674 and ECPY 684
3. All students must have liability insurance prior to taking practicum.
4. At any point after admission, the faculty reserve the right to review a student's fitness on the basis of personal characteristics, for continuing in the counseling or student personnel program. Such a review shall be initiated upon written recommendation of two faculty members and shall consist of a review of the student's academic result in a recommendation to the Dean for (1) continuation of the student in the program, (2) continuation for a specified provisional period with specific conditions for continuation thereafter, or (3) dismissal from the program.
5. The program requires the acceptable completion of a program portfolio.
6. The CEHD will be able to recommend the Provisional license and verify completion of coursework for the Standard license, for program completers. In addition, program completers must document at least one year of experience to the KY Education Professional Standards Board to be eligible for the Standard license.
7. Kentucky certified teachers who hold a Rank II will be eligible for a Rank I upon completion of this program.
8. This program must be totally completed and degree awarded to apply for a rank change with the state of Kentucky.

**Exit Requirements:** To complete the program, students must have a minimum 3.0 GPA. No credit shall be accepted for carrying a grade lower
than “C.” This program requires the acceptable completion of a program portfolio.

### College Student Personnel

**Academic Plan Code(s):** MPC_MEDSTP

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>ECPY 681</td>
<td>Internship in College Student Personnel Services</td>
<td>3</td>
</tr>
<tr>
<td>ELFH 682</td>
<td>The Organization and Administration of Higher Educational Institutions</td>
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</tr>
<tr>
<td>ECPY 695</td>
<td>Capstone Seminar in College Personnel Work</td>
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<tr>
<td></td>
<td><strong>Professional Elective</strong></td>
<td>3</td>
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</tbody>
</table>

**Minimum Total Hours:** 12

**Degree Assessment:** All program coursework must be completed with a 3.0 cumulative GPA.

### Counseling Psychology

**Academic Plan Code(s):** CPS_MEDET

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECPY 611</td>
<td>Learning Systems: Theory and Practice</td>
<td>3</td>
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<tr>
<td>ECPY 621</td>
<td>Differential Diagnosis and Treatment in Counseling</td>
<td>3</td>
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<tr>
<td>ECPY 648</td>
<td>Psychological Assessment I</td>
<td>3</td>
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<tr>
<td>ECPY 649</td>
<td>Psychological Assessment II</td>
<td>3</td>
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<tr>
<td>ECPY 680</td>
<td>Practicum in Psychological Assessment I</td>
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<tr>
<td>ECPY 683</td>
<td>Internship in Counseling Psychology I</td>
<td>3</td>
</tr>
<tr>
<td>ECPY 775</td>
<td>Biological Bases of Behavior</td>
<td>3</td>
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<tr>
<td>ELFH 601</td>
<td>Applied Statistics</td>
<td>3</td>
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<tr>
<td></td>
<td><strong>Professional Electives</strong></td>
<td>6</td>
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</tbody>
</table>

**Minimum Total Hours:** 30

**Degree Assessment:** All program coursework with a 3.0 cumulative GPA.

**American Art Therapy Associate (AATA) Educational Standards**

1. History and theory of art therapy
2. Techniques of practice in art therapy
3. Applications of art therapy with people in different treatment settings
4. Group work
5. Art therapy assessment
6. Ethical and legal issues of art therapy practice
7. Standards of practice in art therapy
8. Cultural and social diversity

**Kentucky Board of Licensed Professional Counselors Curriculum Guidelines:**

1. The helping relationship, including counseling theory and practice
2. Human growth and development
3. Lifestyle and career development
4. Group dynamics, process, counseling, and consulting
5. Assessment, appraisal, and testing of individuals
6. Social and cultural foundations, including multicultural issues
7. Principles of etiology, diagnosis, treatment planning, and prevention of mental and emotional disorders and dysfunctional behavior
8. Research and evaluation
9. Professional orientation and ethics.

1 At least 700 hours of field placement must be completed during field studies and two practicums. Ten hours per week are required during field studies. No less than 20 hours per week are required during the two practicums.