

EXAMINATIONS

In order to receive credit in any course, the student must attain a grade not lower than "D-". Credit will not be given for any course unless the examination or other evaluative mechanism is passed. (Special rules apply to the writing requirement, the experiential learning requirement, pass/fail courses, courses taken at other law schools, and graduate courses taken in other units of the University).

Students are not permitted to take examinations in courses for which they have not registered.

Students may take exams only in authorized locations. The faculty policy regarding in-class examinations is as follows:

1. In order to avoid any appearance of impropriety, all in-person exams, unless otherwise specified by the faculty teaching the class, must be taken in the classrooms of the School of Law or other specially designated computer rooms. A student who is taking an exam in an approved alternate location may close the door.
2. All other areas of the school, including but not limited to the library, student offices, restrooms, and faculty offices should not be used to take in-class exams. Under special circumstances, including without limitation accommodated exams, the Associate Dean for Academic Affairs may authorize a student to take an exam in an area not normally permitted.
3. If sickness or other adjudged good cause results in a student's failure to take the regularly scheduled examination in any subject, the student must contact the Associate Dean for Academic Affairs as soon as possible. The Associate Dean may authorize a make-up examination during the regularly scheduled exam period, or in exceptional circumstances, after the exam period. All make-up exams and incomplete or deferred grades must be approved by the Associate Dean of Academic Affairs by the last day of class for the applicable semester, except when the basis for the request occurs later, e.g., illness on the day of the exam.
4. A student has an exam conflict and may reschedule an exam if he or she has more than one examination scheduled to begin within 12 hours of another exam, or if the student has an exam at 6:00 p.m. with another exam the next morning at 9:00 a.m. Three exams in three days do not qualify as a conflict. In the event of an "exam conflict," the student shall take the make-up at the next available make-up session that does not create another conflict. All rescheduled and make-up examinations must be approved by the Associate Dean for Academic Affairs.
5. Make-up examinations must be scheduled after the regular examination date. In no event will a student be permitted to take a make-up examination prior to the regular examination time as reflected in the examination schedule. Because of our exam software license, the School of Law cannot guarantee students scheduling make-up exams which extend beyond the official examination period will be able to use computers to take those exams. Please consult with the Associate Dean of Academic Affairs.