

# REGISTRATION

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Students may register for courses during the priority early registration period before the beginning of the semester. A student's first opportunity is based on classification and alphabetic rotation. The early registration period is then followed by regular and late registration. The registration calendar for any term is published online by the office of the registrar.

Initial registration and any later registration changes are usually completed by students through the registration link of the ULink online portal (<https://ulink.louisville.edu/>).

Initial registration must be completed by the date announced by the registrar, typically the Friday of the first week of classes. Students may make adjustments to their course schedule until the end of the first week for regularly scheduled fall and spring courses. For summer courses and courses with atypical duration, the last date to adjust schedules is specified by the registrar in the official registration calendar. This last day to adjust schedules is referred to as the last day to drop/add.

Students may *add* courses to their schedules until the last day to drop/add. No signature or other authorization is required if the added course is open for enrollment, if students meet all course prerequisites, and if such additional courses do not raise the students' credit#hours for the term above the maximum allowed by the students' enrollment unit or academic standing. If the addition increases the tuition cost for the semester, the additional payment must be settled with the university bursar by the last day to drop/add.

Students can place their names on the *waitlist* for a course that is closed.

Students are automatically moved from the waitlist to registration in the course as spaces open until the end of the first week of classes.

Students may add their names to the waitlist until the third day of classes for regularly scheduled fall and spring courses, and the first day of classes for summer courses.

Students may *drop* a course from their schedule until the last day of drop/add. Courses that are dropped during the regular registration period are not listed on the transcript. Students should consider how dropping a course will affect their progress toward their degree and their financial aid eligibility. Students who stop attending a class but fail to complete the drop process, regardless of the date when they stopped attending the course, will be given the grade of F for the course.

Students who wish to enroll in concurrent courses at another institution should consult their academic advisor before registration to secure a visiting student letter, and to ensure proper enrollment and recording of courses. Students in good standing who have earned a minimum of twelve hours may be able to cross-register at other universities in the Kentuckiana Metroversity consortium. Cross registration is permitted

on a space-available basis at the discretion of the member institutions. The combined program of work in all institutions may not exceed the maximum course load permitted for students at the University of Louisville. Failure to follow these guidelines may result in loss of credit or ineligibility to transfer the credits from the other schools toward the requirements for graduation.